



UNEMPLOYMENT INSURANCE FOR EMPLOYEES

Your job with this employer is covered by the Employment Security Law. You may be able to establish a claim for Unemployment Insurance if you become **TOTALLY** or **PARTIALLY** unemployed and comply with all requirements.

IMPORTANT:

YOU MAY FILE A CLAIM FOR BENEFITS AT ANY OFFICE OF THE GEORGIA DEPARTMENT OF LABOR LISTED BELOW. PLEASE BRING YOUR SEPARATION NOTICE, IF ONE WAS FURNISHED BY YOUR EMPLOYER.

**THE EMPLOYMENT SECURITY LAW SAYS THAT FOR EACH WEEK
YOU CLAIM INSURANCE FOR TOTAL UNEMPLOYMENT,**

YOU MUST: Register for employment services with the Georgia Department of Labor.

BE: UNEMPLOYED, ABLE to work, AVAILABLE for work, ACTIVELY SEEKING WORK, and be willing to immediately accept suitable work.

**YOU MUST: Report all earnings each week.
Report any job refusal.**

NOTICE

No amount of money is deducted from your wages to pay the unemployment insurance tax. Georgia employers pay this tax into a trust fund.

OFFICES WHERE UNEMPLOYMENT INSURANCE CLAIMS MAY BE FILED

ALBANY
AMERICUS
ATHENS
AUGUSTA
BAINBRIDGE
BLAIRSVILLE
BLUE RIDGE
BRUNSWICK
CAIRO
CAMILLA
CARROLLTON

CARTERSVILLE
CEDARTOWN
CLAYTON COUNTY
COBB/CHEROKEE
COLUMBUS
CORDELE
COVINGTON
DALTON
DEKALB COUNTY
DOUGLAS
DUBLIN

EASTMAN
ELBERTON
GAINESVILLE
GRIFFIN
GWINNETT COUNTY
HABERSHAM
HINESVILLE
HOUSTON COUNTY
JESUP
KINGS BAY
LAFAYETTE

LAGRANGE
MACON
MILLEDGEVILLE
MONROE
MOULTRIE
NEWNAN
NORTH METRO-ATLANTA
NORTHWEST GEORGIA-
(FT. OGLETHORPE)
ROME
SAVANNAH

SOUTH METRO-ATLANTA
STATESBORO
SYLVESTER
THOMASVILLE
THOMSON
TIFTON
TOCCOA
VALDOSTA
VIDALIA
WAYCROSS

GEORGIA DEPARTMENT OF LABOR